BURTON ON TRENT U3A COMMITTEE MEETING -
THE PRIORY CENTRE, STRETTON 10.00AM 5TH MAY 2026

MINUTES

*** Indicates an Action Point in the minutes**

1. **Welcome**
   The meeting was chaired by Chrys Smedley (Chair).

2. **Apologies**
   Hugh Rodger (Secretary, Accessibility Officer); Valerie Bentinck (Events Secretary).

3. **Present**
   Chrys Smedley (Chair); Kathy Hines (Treasurer);
   Richard Dryden (Vice Chair; GDPR); Barry Gosling (Vice Chair; Welfare); Alan Poore (Financial Assistant); Jane Kent (Beacon Coordinator); Mike Bartlett (Interest Group Coordinator); Jane Hance (Publicity Lead);

4. **<u>Approval of minutes of previous meeting</u>**
   April Minutes were approved.

5. **<u>Matters arising</u>**

   A. AGM DOCUMENTATION
      I. Agreed with HR's proposal to have second round of questions and catch-up meeting on 19th May.
         *HR to share any questions received.
      II. Fee proposal document – wording change to reflect £6 for Associate membership.
         *KH changing and will send to HR.
      III. Constitution form signatures – done,
         *RD to send to HR.
      IV. Nominations – confirmed as BGosling and CDavenport.
         New Committee to consider offers of help after first meeting post-AGM.
      V. Timings: 2pm start, 3pm speaker.

   B. MOBILE PHONE
      Agreed to low-cost monthly subscription of GiffGaff SIM at £6 per month
      *KH to liaise with CD about setting this up in u3a's name,
      *RD to source handset.

REPORTS: if a written report has been received for the meeting this will be indicated below. Minutes contain reference only to items discussed. If a member would like to see the Officer's full report, please contact the Secretary who will send it to them.

6. Chair Report

- Verbal update received.
- CS confirmed that she would not serve on the Committee next year but was open to helping again in the future.

7. *Secretary Report*

- Written report received.

8. *Treasurer Report*

- Report received with thanks.
- All expenses claims and costs highlighted on the report approved.
- Additional expenses highlighted on the Groups report approved subject to request forms going to KH. £400 budget for projector (Art Appreciation); £200 budget for screen (Photography) and 2 backgammon sets at £48.
- RD checked bank balances and confirmed they match Treasurer's report.

9. Groups

- Report received with thanks.
  *JK and MD to visit Amberwood and report back.

10. Events

- Report received with thanks.
- Some uncertainty if costs on report were indicative or requests for approval. Costs for immediate upcoming events approved and *KH to connect with VB to clarify remaining event costs.
- Committee supportive of suggestion for Christmas-themed December speaker.
- Re: request to take bags from AGM –
  *JK will do this but may need to pass them on for the July T&T.

11. Accessibility

12. Beacon and Membership

- Report received with thanks.
- Committee appreciated excellent contribution of JH in promoting Burton u3a and noted positive impact on membership numbers.

13. Website

- It was noted that the shop was live. The possible extension of its use was discussed. However, it was noted that smaller fee amounts have a proportionally higher service charge.

14. GDPR

15. Communications

- Report received with thanks.

16. Publicity

17. Newsletter

18. Welfare

19. Any Other Business

A. SOCIAL EVENTS REPORT (AP).

AP asked if a short report to committee on Social events would be helpful – Committee agreed, with the proviso that if it wasn't adding value it could stop after a few months.
*AP to trial.

B. WEBSITE STRUCTURE

Noted the significant input from CH in revitalising the website. Committee considered the need to think about structure, layout etc but decide to postpone any sub-group work until post AGM in the interest of prioritising committee work / time

The next meeting is on June 2nd at 10.00

at the Priory Centre Stretton DE13 0HE